

Cheque Requisition # \_\_\_\_\_

OR

Purchase Order# \_\_\_\_\_

## **SIGNATURE VERIFICATION FORM**

Note: This form must be used for cheque requisitions and purchase orders

GROUP \_\_\_\_\_ ACCT# \_\_\_\_\_

AMOUNT \_\_\_\_\_

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AUTHORIZATION #1

SIGNATURE # 1

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AUTHORIZATION #2

SIGNATURE#2

If for cheque requisition please complete following:

Cheque Payable to: \_\_\_\_\_

**\*\*Remember for cheques requisitions backup must be attached to form\*\***